



# City of Blue Island Commercial Sign Application

Blue Island City Hall  
13051 Greenwood Ave  
Blue Island, IL 60406  
708.597.8606 • F: 708.396.2686  
www.blueisland.org

## **BUSINESS INFORMATION**

Business Name	Business Owner Name
Business Address	Business Owner Address
Business Phone	Business Owner Phone
Business Email Address	Business Owner Email Address
Contractor Name	Contractor Phone
Contractor Address	Contractor Email Address

If renting space, list the property owner's name & address:

Property Owners Name \_\_\_\_\_  
Property Owners Address \_\_\_\_\_

### **SIGN OVERLAY DISTRICT**

- Commercial Sign Overlay District
- Uptown-TOD Sign Overlay District
- Industrial Sign Overlay District
- Residential Sign Overlay District

## **PROPOSED SIGNAGE**

- New       Reface       Repair       Relocate       Other: \_\_\_\_\_

Sign Type / Description:

\_\_\_\_\_

\_\_\_\_\_

- Permanent       Temporary      *(note: only one sign type per application)*

Business Frontage (ft.): \_\_\_\_\_ Sign Area (s.f.): \_\_\_\_\_

Sign Location: \_\_\_\_\_ Height: \_\_\_\_\_ Length: \_\_\_\_\_

Materials:

\_\_\_\_\_

\_\_\_\_\_

- Sign Lighting:       Internal       External       None

- Landmark or Historic District?       Yes       No

**SUBMITTAL REQUIREMENTS**

- Application.** This complete application is required with all applicable information for sign review.
- Building Permit.** A building permit is required for installation. Any electrical contractor must be licensed in Blue Island.
- Photographs.** Photographs of the business showing the proposed location and adjacent properties.
- Building Elevation.** Sketch or detailed photograph indicating location of sign and all dimensions, including business frontage and sign height from grade.
- Sign Drawing.** Rendering indicating height, length, area, color, materials and means of support. If lighting is part of the proposal submit detail sheets with wattage, finish and type.
- Site Plan.** Required for all freestanding signs and site lighting.

*I/we hereby certify that all of the information contained in this application for a Sign Permit is true and correct. I/we understand the issuance of this permit is conditional upon compliance with all City Codes, Ordinances, State and Federal Law, and the results of any inspections required by code at this time and any further inspections while this permit is in force.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Permits issued by the City may be revoked for any of the following causes: fraud, misrepresentation, or false statement; any violation of the provisions relating to the permit, the subject matter of the permit, or to the premises occupied; refusal to permit inspection or investigation, or interference with an authorized city officer or employee while in making inspection or investigations; or for other good and sufficient cause shown including but not limited to repeated failures to comply with applicable codes or multiple violations of the same.*

**CITY OF BLUE ISLAND SIGN REGULATIONS**

The City of Blue Island’s sign code includes sign overlay districts, each with its own regulations.

Visit <http://www.blueisland.org/government/city-departments/building-zoning/permits/> to determine your overlay district from the [Sign Overlay Map](#). Sign regulations are available online at [http://www.amlegal.com/codes/client/blue-island\\_il/](http://www.amlegal.com/codes/client/blue-island_il/) Chapter 166 Zoning Code; Signs. Uptown-TOD regulations are available by downloading the UTOD code at the Permits link above.

Sign Overlay District	Section	Additional Standards
Residential District	<a href="#">§ 166.115</a>	
Commercial District	<a href="#">§ 166.117</a>	
Uptown-Transit Oriented Development District (U-TOD)	<a href="#">UTOD 4.06.5.H</a>	<a href="#">§ 166.118</a>
Industrial District	<a href="#">§ 166.119</a>	

**FOR OFFICE USE ONLY**

Permit Number	Zoning Approval	Date	Building Approval	Date
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